

PRIMAVERA

Kindergarten
since 1986

SCHOLASTIC AND EDUCATIONAL YEAR 2017-2018 POLICY

(SINCE 1986)

- PRIMAVERA is a privately owned Kindergarten and has been designed, realized and built in compliance with applicable laws and regulations and conforms to all the necessary licenses. It does not avail itself of any subsidy or grant; Its revenue originates solely from the enrollment and tuition fees.
- PRIMAVERA is a non-religious privately owned institution.
- PRIMAVERA operates within private and public boards. In this instance, prices, services and the specificities thereof may, to an extent, differ from those stated in this policy document and may differ from each other depending on the board within which it operates.
- PRIMAVERA admits children aged between 1 and 3 (Nursery School) and aged between 3 and 6 (Kindergarten). Each age range enjoys its own distinct educational and recreational activities and independent spaces. Teachers and staff are chosen according to the specific needs of each age group and have qualifications as prescribed by the law and are employed according to the applicable laws and regulations. The average educator to child ratio is 1 to 8 for Nursery school and 1 to 10 for Kindergarten; The 3 to 6 age group (Kindergarten) has its own teachers both for basic activities and for those with a specific educational content. (English, Music, Creative Laboratory, Psychomotor skills); This institution also works with external specialized teachers for additional projects (swimming class, museums visits, play-learn laboratories, educational farms outings, “Opera Domani”, “Opera Kids” etc...). The Nursery School (age 1 to 3) staff that interacts with the children along

with its educators includes the Preparatory Music Teacher and the swimming instructor.

- The person in charge of PRIMAVERA is Dr. Giuseppe Redaelli.
- The owner company and managing authority of PRIMAVERA is MILANOBIMBI s.a.s. di G. Redaelli & C., Milano, via Ariberto 5. Telefono –fax 02 / 8358651.

PRIMAVERA is a Nursery and kindergarten school for children aged 1 to 3 (nursery school) and 3 to 6 (kindergarten). 20123 Milano - Via Ariberto, 5 - Tel. e Fax 02 83 58 651

www.primaveragiardinodinfanzia.it

SCHOLASTIC CALENDAR AND ORGANIZATIONAL FEATURES

- PRIMAVERA opens on September 4th 2017 and closes on July 27th 2018. It is open Monday through Friday except on Bank Holidays, religious and non-religious and local holidays. During Christmas, it will be closed on December 27-28-29 2017. At Easter, it will be closed on March 30th 2018 .
- The enrollment fee is valid until the end of the scholastic year. The acceptance of the enrollment application is dependent on the family's goodwill to provide, on enrollment, the following documents:
Vaccination Certificate
- PROVIDING ALL THE LEGAL PROVISIONS AND THE REGULATIONS CONTAINED IN THIS DOCUMENT ARE FOLLOWED: NO DISCRIMINATION WILL AFFECT ANY CHILD'S ENROLLMENT AT OR ATTENDANCE OF PRIMAVERA.
- Children aged 1 to 3 can attend PRIMAVERA's Nursery school section shift A or shift B both full time or part-time.
- At Nursery School, both shift A and shift B, can be attended for either 5,4 or 3 days a week.
- Children aged between 3 to 6 can attend PRIMAVERA's Kindergarten section either full-time or part-time for 5 days a week.
- Attendance modes pertaining to the department of choice, can be changed by the family at any time during the year.

SPECIFIC INFORMATION CONCERNING ATTENDANCE TIME

- NURSERY SCHOOL SECTION SHIFT A:

Children can enter from 8 am to 9:45 am

Children can leave from 1:40 pm to 2:15 pm Part-time modality.

Children can also leave from 4 pm to 4:30 pm Full-time modality

When entering between 8 am and 9 am, breakfast is provided without additional costs. It is possible to extend attendance time. In that case, children can leave between 5 pm and 5:30 pm without additional costs provided that prior notification is made to the teacher.

- NURSERY SCHOOL SECTION SHIFT B:

Children can enter from 8:30 am to 10:15am.

Children can leave from 5:30 pm to 6 pm (leaving time can be anticipated to between 4pm and 4:30 pm provided that prior notification is made to the teacher) Full-time modality.

When entering between 8 am and 9 am, breakfast is provided without additional costs.

- KINDERGARTEN SECTION:

Children can enter from 8 am to 9:45 am

Children can leave from 1:40 pm to 2:15 pm Reduced-hours modality.

Children can leave from 4:00 pm to 4:30 pm Full-time modality

When entering between 8 am and 9:00, breakfast is provided without additional costs. It is possible to extend attendance time and in that case, children can leave between 5 pm and 5:30 pm without additional costs provided that prior notification is made to the teacher.

COSTS, MODES OF PAYMENT AND SERVICES

NURSERY SCHOOL SECTION (SHIFT A) ENROLMENT FEE:

Attendance starting date between September and December 2017: € 291,00

Attendance starting date from January 2018 onwards, a € 50,00 discount will be applied on each month following December.

FULL-TIME MONTHLY FEE

5 Days/Week	€ 540,00
4 Days/Week	€ 510,00
3 Days/Week	€ 470,00

PART-TIME MONTHLY FEE

5 Days/Week	€ 470,00
4 Days/Week	€ 445,00
3 Days/Week	€ 420,00

MEAL (consumed) € 8,00

NURSERY SCHOOL SECTION (SHIFT B) ENROLMENT FEE:

Attendance starting date between September and December 2017:

€ 291,00

Attendance starting date from January 2018 onwards, a € 50,00 discount will be applied on each month following December.

FULL-TIME MONTHLY FEE

5 Days/Week	€ 540,00
4 Days/Week	€ 510,00
3 Days/Week	€ 470,00

PART-TIME MONTHLY FEE

5 Days/Week	€ 540,00
4 Days/Week	€ 445,00
3 Days/Week	€ 420,00

MEAL (consumed) € 8,00

KINDERGARTEN DEPARTMENT (Children from 3 to 6) ENROLMENT FEE

Attendance starting date between September and December 2017: € 291,00

Attendance starting date from January 2018 onwards, a € 50,00 discount will be applied on each month following December.

FULL-TIME MONTHLY FEE	€ 495,00
PART-TIME MONTHLY FEE	€ 400,00

MEAL (on consummation) € 8,00

In JULY, all fees (Nursery School section and Kindergarten section) will be reduced by 50% for attendance up to 2 weeks (also non-consecutive). The fee will be fully charged for attendance of 3 or 4 weeks.

The “all-inclusive fee” option is available as an alternative to the above mentioned fees, both for Nursery School section shift A and B and Kindergarten section.

This fee allows the attendance for the maximum amount of days and for all the set hours in each department. It includes all the set services (see: “ the fee is comprehensive of”) and meals. It is a very advantageous option for those who can attend consistently, regularly and full-time.

The monthly fees inclusive of all meals are the following:

NURSERY SCHOOL SECTION “A”	€ 660,00	From September to July included
NURSERY SCHOOL SECTION “B”	€ 660,00	From September to July included
KINDERGARTEN SECTION	€ 620,00	From September to June included
	€ 560,00	July only

The payment of the enrollment fee has to be made at the time of submission of the same. Applications open February 13th 2017.

Children that are already attending the scholastic year 2016-2017 and/or their siblings can file applications starting from February 1st 2017.

The payment of the fee is due every two months not later than the 5th day of the first month unless agreed BEFOREHAND with management board.

The failure to pay the fees by the end of the first month will result in the loss of entitlement of the child to attend. The management board will have the right to give another child the vacant place and enforce the payment of the due amount.

Upon expiry of the time limit for payment, each family will receive a “payment notice” with the due amounts and on payment, they will receive a receipt invoice if requested. In January of every year, a certified document containing the due amounts paid from January 1st to December 31st of the previous year for attendance of both the Nursery school and Kindergarten section will be

given to the families at Milanobimbi for any purpose, also fiscal, as stated by the law. Discounts and exemptions will not be applied on failure to attend due to any one circumstance unless PREVIOUSLY agreed with the management board. On enrolling, the starting date of attendance will be stated;. Payment will start from the first month of attendance as stated on enrolment.

Parents that should decide to end their child's attendance before June 30th 2018 MUST GIVE NOTICE TO THE MANAGEMENT BOARD AT LEAST ONE MONTH IN ADVANCE. SHOULD THEY FAIL TO DO SO, THEY WILL BE CHARGED THE MONTHLY FEE UNLESS THE BALANCE HAS ALREADY BEEN PAID .

For the month of July, PRIMAVERA will ask each family whether or not they intend to enroll the child. We wish to remind you that the enrolment fee will not be refunded if the family should renounce their child's attendance or suspend it.

The first child will pay the complete tuition, whereas, any other sibling will have a 10% discount on the tuition fee. Discounts will be applied only to the lowest tuition fee, whilst the highest fee will remain the same. In case of absences of more than FIVE days, the Directors board may request a medical certificate of readmission.

- ❖ INCLUDED IN THE TUITION FEE: Heating costs, the provision and care of a wardrobe including: play clothes (winter and summer play clothes), smocks, plastic aprons, bibs, towels, bed sheets and blankets for the cots, nappies, personal care products, mid-morning and mid-afternoon snacks (milk, fruit juice, water, fresh fruit, bread, biscuits, crackers, melba toasts, breakfast (served only between 8am and 9am), health insurance and third-party liability insurance, pediatric advice delivered in accordance with the law and all the materials.
- ❖ Meals are prepared by a licensed cook in PRIMAVERA's own kitchen which has been authorized by ASL. The purchase of food is done daily and from retail stores and supermarkets. Everyday two menus which are available for four weeks in a rotation cycle are prepared and offered. In addition, a third menu can be requested but only on the grounds of personal or health reasons. For this reason, the family may be asked to produce a medical

certificate. The menu is defined in collaboration with PRIMAVERA's consulting pediatrician.

- ❖ Elective initiatives may not be included in the annual fee. The elective initiatives for the Kindergarten include: trips and visits (theater, museum, field trips to the farm, etc.), the annual swimming course, the English course (€ 194,00 for 100 hours per each homogeneous group of children attending the first and second year and 200 hours for children attending the third year). For Nursery School , the only elective activity not included in the annual fee is the swimming acquaintance course.

INDIVIDUAL EQUIPMENT

in addition to the material provided by PRIMAVERA students must bring (see “ included in the tuition fee”):

- Slippers and/or non-skid socks
- One change of underwear and socks
- Toothbrush
- comb or hair brush
- One pair of rubber boots
- Two pictures, best if in portrait format (Nursery School Only)
- Anything personal that the child may need as agreed upon with the teacher
- Vaccination certificate

PRIMAVERA KINDERGARTEN

WEEKLY MENU

FIRST WEEK

MONDAY

- Fusilli pasta with Pesto sauce
 - ❖ Boiled white rice with oil
- Grilled turkey with tomato salad
 - ❖ Green peas and baked fennel
- Seasonal fruit
 - ❖ Seasonal fruit

TUESDAY

- Ravioli with butter and sage sauce
 - ❖ Little macaroni with tomato sauce
- Omelette with zucchini
 - ❖ Boiled mixed beans with spinach
- Seasonal fruit
 - ❖ Seasonal fruit

WEDNESDAY

- Single course: Lentils with carrots and mashed potatoes
 - ❖ Pennette pasta with oil

➤ Fontina cheese with tomato salad

❖ Seasonal fruit

➤ Seasonal fruit

THURSDAY

➤ Spelt soup

❖ Rice with saffron sauce

➤ Prosciutto with baked potatoes

❖ Mozzarella cheese with boiled “erbette”

➤ Seasonal fruit

❖ Seasonal fruit

FRIDAY

➤ Gnocchi with tomato sauce

❖ Small pasta with stock and oil

➤ Boiled sole fish with baked zucchini

❖ Seasonal fruit

➤ Seasonal fruit

PRIMAVERA KINDERGARTEN

WEEKLY MENU

SECOND WEEK

MONDAY

- Whole grain pasta
 - ❖ Rice with oil
- Mixed legumes with oil and baked potatoes
 - ❖ Prosciutto with tomato salad
- Seasonal fruit
 - ❖ Seasonal fruit

TUESDAY

- Boiled rice with strained vegetable soup
 - ❖ Little macaroni with butter
- Beef burger with baked zucchini
 - ❖ Fontina cheese with tomato salad
- Seasonal fruit
 - ❖ Seasonal fruit

WEDNESDAY

- Margherita pizza with prosciutto
 - ❖ Spelt with strained tomato soup
- Mixed grilled vegetables
 - ❖ Omelette with mashed carrots
- Seasonal fruit

- ❖ Seasonal fruit

THURSDAY

- Ravioli with tomato sauce
 - ❖ White rice with butter and parsley
- Grilled chicken breast with mashed potatoes
 - ❖ Grana cheese with spinach
- Seasonal fruit
 - ❖ Seasonal fruit

FRIDAY

- Parmesan cheese risotto
 - ❖ Buckwheat pasta with oil
- Steamed flounder with fresh fennel salad
 - ❖ Prosciutto with grated carrots and oil
- Seasonal fruit
 - ❖ Seasonal fruit

PRIMAVERA KINDERGARTEN

WEEKLY MENU

THIRD WEEK

MONDAY

- Whole wheat pasta with oil
 - ❖ Pastina cooked in milk
- Mozzarella cheese with boiled zucchini
 - ❖ Chick peas and boiled potatoes with parsley
- Seasonal fruit
 - ❖ Seasonal fruit

TUESDAY

- Milanese risotto
 - ❖ Spelt soup
- Omelette with fennel
 - ❖ Sliced roast turkey with tomato salad
- Seasonal fruit
 - ❖ Seasonal fruit

WEDNESDAY

- Polenta with chicken strips, strained tomato soup and carrots
 - ❖ Farfalle pasta with butter

- Fontina cheese with green beans with oil
 - ❖ Seasonal fruit
- Seasonal fruit

THURSDAY

- Pennette pasta with pesto sauce
 - ❖ White rice with oil
- Lentils with boiled carrots
 - ❖ Fontina cheese and spinach
- Seasonal fruit
 - ❖ Seasonal fruit

FRIDAY

- Gnocchi with butter and sage
 - ❖ Wholegrain pasta with tomato sauce
- Sole fish with pizzaiola sauce and baked potatoes
 - ❖ Prosciutto with tomato salad
- Seasonal fruit
 - ❖ Seasonal fruit

PRIMAVERA KINDERGARTEN

WEEKLY MENU

FOURTH WEEK

MONDAY

- Spelt with tomato sauce
 - ❖ Risotto with parsley
- Mixed legumes with mashed potatoes
 - ❖ omelette with spinach
- Seasonal fruit
 - ❖ Seasonal fruit

TUESDAY

- Parmesan tortellini
 - ❖ Little macaroni with saffron sauce
- Pork loin with fennel
 - ❖ Green peas with baked carrots
- Seasonal fruit
 - ❖ Seasonal fruit

WEDNESDAY

- Ragù sauce pasta casserole
 - ❖ Boiled rice with sage
- Chick peas with boiled carrots
 - ❖ Seasonal fruit

- Seasonal fruit

THURSDAY

- Milanese risotto
 - ❖ Buckwheat pasta with oil
- Roast turkey with mashed potatoes
 - ❖ Hard-boiled egg with fennel salad
- Seasonal fruit
 - ❖ Seasonal fruit

FRIDAY

- Rice with mixed diced vegetables
 - ❖ Ditalini pasta with tomato sauce
- Fish fingers with tomato salad
 - ❖ Prosciutto with green beans
- Seasonal fruit
 - ❖ Seasonal fruit

Kindergarten
since 1986

PRIMAVERA NURSERY SCHOOL FOR CHILDREN FROM
TWELVE TO THIRTY-SIX MONTHS

- **PREMISE**

The educational period that goes from the phase in which the child's relationships mainly take place in the domestic environment and involve his or her relatives (usually up to one year) and the start of the kindergarten at three is of primary importance. This period will make the best of the present and future educational objectives that contribute to a well-rounded child development. The objectives include: mental and physical health, balanced relationships, balanced behavior, personal well-being, development and fulfillment of specific fundamental and personal abilities, the satisfying discovery of relationships and social life in general, discovery of self and his or her individuality and that of others, both adults and other children, and their different roles.

The educational project developed by PRIMAVERA kindergarten builds on that premise and aims at achieving all the underlying objectives through the joint interplay of different elements. This include the arrangement of the educational space, the creation of moods, the planning of gestures and routines, the quality of what is done and given, the quality of teachers educators and staff, the overall organizational complexity and the relationships with each family.

- **THE SPACE**

The space at PRIMAVERA Nursery School has been planned and furnished in order to be functional , cozy, protective, safe, comfortable, easily recognizable, well-organized and stimulating. On the outside, there is a large park and a playground rich in plants, trees and bushes. There is also a large field, wooden tables, benches and chairs and playground equipment (playhouses, swings, bench swings, slides, a climbing cube structure and a castle!) The front yard is equipped with a

video surveillance system, space for the storage of strollers and furniture for brief games.

On the inside, all of the large, bright spaces are connected. Some are used for specific purposes (entrance, changing room, material manipulation and creativity laboratory, restrooms, the room for motory skills activities, the room for attention and verbalization games as well as for listening to music and stories, the soft corner for relaxing games, the office, the kitchen for food preparation and packing). The large multi-purpose hall can be divided in smaller spaces both for recreational, less structured activities, that is, games centered around individual interests, games involving spontaneously formed groups and games of extemporaneous entertainment. It is also used for non-recreational activities, such as lunch, snack time and napping.

- THE MOODS

The moods that are created aim to be well-recognizable, well- defined and finalized to the best acceptance and enjoyment of the activities proposed in a peaceful, comfortable and cheerful environment. The entrance used to welcome and say goodbye to the children is, therefore, both defined, delimited and in a central position at the same time. This allows the children to see of the adjacent spaces and recognize all the calls, signals, and the visual and auditory stimuli coming from the other activity areas. The changing room has a sense of tidiness and order. It is both reassuring and cozy and helps the child to feel safe while the teacher helps him or her change into playtime clothes after leaving the family member or care provider. The large all-purpose hall embodies the general character of the school and facilitates the fulfillment of the child's need to explore. It can transform and acquire a new character each time. The restrooms and the adjoining secondary changing room are practical, well-ventilated, well-lit and clean. The atmosphere of the laboratory is stimulating and creative. The spaces devoted to the creative laboratories facilitate free expression and can be easily controlled. The small gym for psychomotor activities lends itself to

dynamic movements and to spontaneous and guided motory skills activities. The library is quiet and helps concentration, attention and listening skills. The soft corner encourages relaxation, listening to music and serenity. The large equipped shady garden provides a rare stimulating dynamic adventurous time outdoors in the city.

- **MANAGEMENT OF GESTURES AND ROUTINES**

The main teacher of each class is the central figure in the management of gestures and routines. Each child, up to a maximum of 8 children, has among his or her Nursery school educators a main and stable role model that is the teacher. This figure has, in collaboration with the child's family, dealt with the adjustment period of each of her or his children. The main teacher in each class holds, in accordance with the other teachers, the main responsibility over the daily schedule of the child. He or she is responsible for each child and maintaining relations with the families. He or she is in charge of the parent – teacher meetings, handling the child's nutrition, welcoming and saying good bye to the child when it is time to leave. He or she takes specific autonomous initiatives to cope with the immediate needs of the child in agreement with the Nursery school's coordinator and his or her colleagues.

Each child's day, spent between the indoor and outdoor spaces, starts with the welcoming from the main teacher. The changing room time is then followed by a less structured playtime phase centered around the child's own interests. This continues until all the children have been welcomed. A guided game follows where the children are divided homogeneously by the abilities they have and can share with the educator and the main teacher.

Mid-morning snack time is a central moment during the morning and is followed by another structured playtime phase where the children are divided homogeneously again.

Routines preceding lunch time, lunch time itself and the following personal-care and hygiene time are perceived by the children in a very orderly and peaceful way. After a brief collective game time, the children are taken to the afternoon nap room where each child sleeps according

to his or her needs. All the activities dealt with by the main teacher, such as waking up after the nap, personal care and the changing room routine, get the child ready to be given back to his or her parent or care provider.

- **STAFF AND EDUCATORS**

All members of staff, managed by a teacher, take active part and share in the main educational program which is collectively designed. All educators have a suitable qualification as stated by the law. They are very experienced mature and knowledgeable. They have analytical attitude, commitment, dedication and a deep understanding of the child's daily needs. They always know how to act in a nurturing, charismatic, poised, positive and structural way. Each educator strives to establish a formative, educational and emotional relationship with the child.

- **RELATIONSHIP WITH THE FAMILIES**

The relationships of the families with the kindergarten are easy and direct. The first acquaintance takes place during a visit by the parents to the school that allows them to stay and see all the spaces, the activities and have a long informative meeting. The adjustment period of the child lasts two weeks and is managed by the teacher in conjunction with the parent so that both can get to know each other and discuss and share choices concerning the child's management. Teachers and parents can schedule meetings any time during the year in order to discuss and verify all aspects of the child's education and development. The daily contact with the teacher allows for the development of a spontaneous and steady relationship between the family and the school.

Kindergarten since 1986

PRIMAVERA'S KINDERGARTEN FOR CHILDREN FROM 3 TO 6 YEARS

- **PREMISE**

The Kindergarten also goes by the name of “Scuola di Grado Preparatorio” (Preparatory School) and, as such, represents the fundamental and irreplaceable transition between Nursery school and the beginning of Primary school at 6. This transition allows for the first contact with other people, the discovery of group relationships other than those established in the family unit. The Kindergarten should not be considered neither as Nursery School for bigger children nor a primary school for smaller children. The Kindergarten program has its own distinct educational values and objectives. This obvious, but fundamental premise is at the basis of the development and content of the educational program at PRIMAVERA. It educates and sets up the children to make the best out of their primary school experience and gets them ready to face this new phase in the best, most pleasant and serene way possible.

- **MAIN FEATURES**

Our Kindergarten provides its pupils with the chance to get ready for Primary school in the best and most pleasant way possible. It neither anticipates nor substitutes it. It is concerned with respecting the pupils age and the correct timing for proposing the right activities. None the less, it is during this phase that children begin to discover and tackle many new and fundamental aspects of life through a daily schedule whose specific activities and routines begin to acquire a well-defined and recognizable structure and a precisely sequenced organization. Activities and routines, in which children take on active and motivated roles, follow pre-arranged sequences that take place in dedicated spaces within proper timeframes. With the passing of time, the free character of the activities that reasonably pertain Nursery School are replaced by a well-

sequenced and recognizable schedule which is also rich in activities that are both educational and recreational at the same time. The Kindergarten introduces the concept of schedules, rules and respect thereof and the experience and the pleasure of being independent in their daily tasks. Above all, it proposes topics which the child can discover, deal with and master and whose content piques his or her interest. This encourages the motivation to learn and retain new information using the most effective and natural tool available to the child: PLAY. Graphic and pictorial activities are introduced for the first time in the creativity laboratory. Many other important skills are sharpened during numerous laboratories such as: fine motor skills in the clay laboratory, music skills, psychomotor skills, English language skills, listening and verbalization skills, logical and mathematical skills, pre-literacy and pre-writing skills etc. All these abilities are developed, discovered, cultivated and mastered through well-structured and well-organized situations that are also engaging and easily recognizable thanks to proper and useful time frames and rules. These are characterized by their RECREATIONAL nature where PLAY, in all its aspects, is the main educational tool.

- GENERAL ORGANIZATION

PRIMAVERA Kindergarten is made up of three homogeneous classes of pupils that are divided according to their skills and age. One class for the three-year-olds, one for the four-year-olds and one for the five-year-olds. Each class has its own main teacher who is responsible for all the main daily activities and routines. Each class avails itself of other educational figures with specific responsibilities and competencies for the additional activities (the music teacher, the English Language teacher, the psychomotor skills teacher and the teacher responsible for the creative laboratories). The pupils get to know and establish relationships with external experts such as: the swimming instructors at the swimming pool, the staff at the didactic farm, the lyrical singer at AS.LI.CO (Associazione Lirico Concertista with whom we collaborate for the music initiative Opera Kids), the educational staff at museums and exhibitions etc. The three classes are divided in three distinct classrooms that are cyclically

changed according to a weekly pre-defined scheme of rotation. Each space is designed and furnished in order to be used for specific activities. There is a hall used for freer playtime activities and the basic table-oriented activities. It brings together the three groups to make an heterogeneous group twice a day. There are also classrooms for creative laboratories (the main one and the one for clay manipulation). Other spaces which include: a small music room; the library; the large gym, the dining hall, the changing room and the area dedicated to the afternoon nap. Outside there is the big adventurous garden with its tall trees, bushes, grass field, and the Playground.

- TRIPS

The Scuola Materna discovers the world outside of school and embarks on a journey to the didactic farm, to the exploration of nature, to museums and exhibitions, to the theater, to the swimming pool for the weekly course etc. The trips follow a fixed and clear calendar that can be found in the annual planning that comprises a period that goes from October to June. The children are always accompanied by the main teacher responsible for each class.

- ANNUAL PLANNING

All the activities proposed by PRIMAVERA Kindergarten follow a written program in which, every year, in which the school agenda is described and developed. This makes up an organic and coherent set of fundamental chapters. These so called basic activities, the preparatory music activities, graphic, pictorial and creative activities, those oriented at discovering nature, the game-based activities to learn English and the motory and psychomotor skills activities. Each year a unifying theme from which all activities and trips originate.

- MAIN OBJECTIVES

The activities planning document at PRIMAVERA kindergarten constitutes the guidelines for all the educational, didactic and recreational moments and pursues the achievement of defined and established objectives. They differ according to the year the pupils are attending and are grouped

according to the following educational sectors: Linguistic and verbal skills (discourse and words), logical and mathematical skills (space, order, and measure) non-verbal language and expression (messages and shapes), relational and socio-affective skills (the self and the others)

- THE CONTACT BETWEEN SCHOOL AND FAMILY

The contact between parents and educators, between family and school takes place on a daily basis. The beginning of the year meeting, the class end of the trimester meetings, the individual parent-teacher meetings and all the occasional meetings during particular events (Christmas celebrations, end of the year recital etc.) are all situation where interaction takes place.